

Pecan Lakes Community Association, Inc.

Re: Pecan Lakes C.I.A. Club and/or Pool Rental

Event _____ / No. of guests _____

Phone #'s of Applying Resident _____

Date/Time _____

Dear Homeowner:

Enclosed please find for your execution and to be notarized the rules and regulations, reservation form and indemnification agreement between you and your homeowners' association. This form must be executed and returned to Becky Shepard or Maria Araujo with a check for \$250.00 (deposit) payable to Pecan Lakes C.A., Inc. and a check for \$65.00 (reservation fee) payable to Pecan Lakes C.A., Inc. no later than seven (7) days prior to your reservation. Your reservation will not be confirmed until receipt of all forms and monies by the Pecan Lakes representative. At that time the key coordinator will be advised of the reservation and that the key may be issued.

Please keep the clubhouse Walk-through Form (if applicable). This form must be presented to the key coordinator at the time of the key pick-up and at the time the key is returned. After the final inspection is completed the deposit will be refunded.

Phone numbers that will be helpful in filling out this agreement are Fort Bend Sheriff's Dept., 281-341-4704, and the Key Coordinators Conley & Becky Shepherd 832-595-9033 or Maria Araujo 281-344-8292.

Please contact one of the Key Coordinators at least four (4) days prior to your function for instructions on obtaining the key for access to the Clubhouse. If the pool is rented you must contact Sweetwater Pools at (281) 300-6077 directly. Guard rate/ratio to be confirmed with the pool contractor. Lifeguards have authority to eject anyone disrupting the activities, or otherwise jeopardizing the safety of other guests. All posted rules apply to all guests, and will be enforced by the lifeguards.

You will be responsible for providing garbage bags for disposal of the trash from your function. You will be responsible for removal of all trash from the clubhouse and recreational area. **All trash has to be removed from property by renter.**

If you have any questions, or need any information, please call.

Yours truly,

Pecan Lakes C.A., Inc.

Enclosures